

**TO: James L. App, City Manager**  
**FROM: Joseph M. Deakin, Public Works Director**  
**SUBJECT: Sherwood Park Master Plan Implementation**  
**DATE: April 15, 2003**

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**NEEDS:** For the City Council to consider assembling a Task Force Committee to assist staff in developing a Master Plan for Sherwood and Oak Creek Parks.

- FACTS:**
1. In 1999, a concept was approved to combine Sherwood and Oak Creek Parks, resulting in the "Sherwood Park Master Plan."
  2. Projects that impact and change the Master Plan (specifically, developing the Senior and Veterans Centers) have been added since 1999, and the Master Plan is now infeasible in its present configuration.
  3. On May 29, 2002, the City Council met in Joint Session with the Parks and Recreation Advisory Committee to discuss recreation facilities and program demands, including the Sherwood Master Plan. The Council directed staff to review, update and refine the Master Plan alternatives and return with revised options for Council consideration.
  4. In July 2001, the City Council directed staff to apply for the Safe Neighborhood Parks Bond grant, and the City received a \$207,000 grant. In 2001, REC, Inc. raised \$15,000 and specifically requested the City use the funds for "Sherwood Forest." The City Council matched the REC, Inc. contribution, allocating \$15,000 from the Park Development Fund, bringing the budget to \$237,000. In June 2002, the City Council appropriated all these funds to Sherwood Park play area enhancement and replacement.
  5. On December 17, 2002, the City Council hired Community Design Group to assist the City in revising/updating the Sherwood Park Master Plan.

**ANALYSIS**

**AND**

**CONCLUSION:** Revising and implementing the Sherwood Park Master Plan requires taking planned steps to reach a goal. The Community supports improving Sherwood Park and Oak Creek Park to provide for more flexibility and greater use (and safety), however, there are competing interests and issues including traffic circulation in the immediate area. Revising the Sherwood Park Master Plan could be accomplished using an open process of public participation and discussion, described by Community Design Group as "Design Day".

"Design Day" will allow members of the surrounding neighborhood and general public to participate in a process to discuss and evaluate land use/recreation options for Sherwood Park/Oak Creek Park in the context of the Parks and Recreation Element of the General Plan.

At the conclusion of "Design Day," Community Design Group will develop 2-3 alternate designs based on the input received from the public. The Task Force Committee could then review these alternatives and give feedback to the designer and the City representatives, ultimately leading to a preferred alternative. The Task Force could consist of the following representatives:

City Council – 2  
Veterans/Sierra Bonita/Senior Advisory – 2  
Parks & Rec. Advisory/School Liaison – 1  
REC, Inc. – 1  
North and South Neighborhood Area – 2  
Youth Sports Council – 3  
Tennis Enthusiasts – 1  
Commerce/Business Representative – 1

**POLICY**

**REFERENCE:** Resolution No. 99-xx approving the Sherwood Park Master Plan

**FISCAL**

**IMPACT:** A budget of \$237,000 has been appropriated for this project under Account No. 216.910.5452.426.

**OPTIONS:**

- a. Approve a Task Force Committee, direct staff to solicit Community representatives to participate in the Committee, and appoint two-member Council ad hoc committee to represent Council on the Task Force.
- b. Amend, modify or reject the above option.